



## Shell Close Account Form 取消 Shell 賬戶表格

To: Shell Hong Kong Limited – Shell Card Centre  
致: 香港蜆殼有限公司 – Shell 咭中心

I understand that I am liable to settle all outstanding balance before the account(s) is/are officially closed. 本人明白有關賬戶剩餘之所有賬項需於 Shell 咭賬戶被正式取消前償還。

Shell Card Account Name Shell 咭賬戶名稱	
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Shell Card Account No. Shell 咭賬戶號碼	<b>HK</b>
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Contact Person 聯絡人	
Telephone 電話	

Reason for Account Cancellation 取消戶口原因	Signature & Company Chop (for company only) 簽署及公司圖章 (只供公司使用)
<input type="checkbox"/> Company closed 公司停止營業 <input type="checkbox"/> Vehicle sold 車輛已售 <input type="checkbox"/> Company restructure 成立新公司 <input type="checkbox"/> Others 其他	

Date 日期	
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**Please return the form to us by: / 請用以下方法將表格交回 :**

**Fax/傳真 : 2506 1019; email/電郵 : [generalcardrequests-hk@shell.com](mailto:generalcardrequests-hk@shell.com)**

NOTE: If the submission is received after office hour, the application will be processed on the next working day.

注意：如於辦公時間後遞交申請, 該申請將最快於下一個工作天跟進。

Shell Card Customer Service office hours:  
Monday – Friday: 08:30 – 18:00  
Weekend & Public Holiday Closed

Shell 咭客戶服務中心 辦公時間：  
星期一至星期五：08:30 – 18:00  
周末及公眾假期 休息