



FILL IN YOUR COMPANY DETAILS (MARKED \* IS COMPULSORY) 填寫公司詳細信息 (標記\*為必填)

ACCOUNT NAME 賬戶名稱\*:

ACCOUNT NO 賬戶號碼\*: HK

EMAIL ADDRESS 電郵地址\*:

CONTACT NO 聯絡電話\*:

1. This form is only for new card request. To cancel card (No longer In Use/Lost/Stolen), please use the **Shell Card Cancellation Form**. 此表格僅用於申請油咭，如需取消油咭（不再需要/遺失/盜竊）請填寫取消蜆殼咭表格。 (<https://bit.ly/33WPLOa>).
2. Shell card will be issued with Computer Generated PIN. For self-selected PIN please apply via **Shell Fleet Hub**. 蜆殼咭中心只提供電腦密碼。如要自選密碼請透過 **Shell Fleet Hub** 訂製油咭。 (<https://www.fleethub.shell.com>)
3. If only select AdBlue, Lubricant, Convenient Store or either of the product system will auto issue as Diesel card. 如果只選擇尿素、機油、便利店或其中產品，系統將自動設為柴油咭。

NO 號碼	DRIVER NAME (MAX 22 CHARACTERS INCLUDING SPACE) 司機姓名 (最多22個字位包括 空格)	OR 或	VEHICLE NUMBER 車牌號碼	ODOMETER (optional) (✓) 行車哩數 (可選) (✓)	PRODUCT OPTION* (✓) 產品選擇* (✓)								
					Petrol 汽油		Diesel 柴油		Other 其它				
					V-Power V能量	Fuel Save Unleaded 無鉛汽油	Fuel Save Diesel 柴油	Diesel B5 B5生化柴油	AdBlue 尿素	LPG 石油氣	Lubricant 機油	Convenient Store 便利店	
1.													
2.													
3.													
4.													

## IMPORTANCE NOTE 重要說明

1. It is recommended to maintain minimum of one transaction per month for card to be renewed automatically. 建議每月維持至少一次交易以保留系統自動續咭。
2. Only accept request sent from registered email address. To change the email address, please fill up the **Change of Customer Details Form** (<https://bit.ly/33WPLOa>) and return to us by email. 僅接受已註冊電郵的申請。如需更換電郵地址，請填妥 **用戶資料更新表格** (<https://bit.ly/33WPLOa>) 並以電郵方式交回。
3. An electronic copy of a completed application form will be deemed to have the same legal effect as its original and your application will be processed accordingly. 以電郵形式遞交申請表格 或電子申請表，其副本將被視為具有與正本申請相同法律效力以供本公司處理其申請。
4. Incomplete form will not be processed. 不完整的表格將不被處理。
5. New Shell card and PIN will be received within 7-10 working days. 新蜆殼咭和密碼函將會在 7-10 個工作天內收到。
6. For additional card, change vehicle registration number or change fuel setting, please submit vehicle registration document. 新增油咭，更換車牌或更改燃油設定，請附上車輛登記文件。
7. Please visit <http://www.shell.com.hk/shellcard> under the "Shell Card" section for Term & Conditions and Data Privacy. 請參閱 <http://www.shell.com.hk/shellcard> 內之“車隊咭”版面以查閱條款及細則與私隱條列。

Please email the application form and Vehicle Registration Document(s) or Driving License to 請將表格和車輛登記文件或駕駛執照電郵至 [generalcardrequests-hk@shell.com](mailto:generalcardrequests-hk@shell.com)